



**Sayaji Hotels (Pune) Limited**  
**Corporate Social Responsibility**  
**Annual Action Plan – Financial Year 2024-25**

**1. Introduction:**

The annual action plan is proposed in line with the Corporate Social Responsibility (hereinafter referred to as “CSR”) Policy of the Company, the statutory provisions under the Companies Act, 2013 and CSR Rules made thereunder.

The Board of Directors of the Company do hereby approve the following plan of action for undertaking Corporate Social Responsibility (CSR) for the Financial Year 2024-25.

**2. Average net profit of the Company as per Section 135(5):** INR 73,02,5863.49/-

**3. CSR Budget for F.Y. 2024-25:** Two percent of average net profit of the Company as per Section 135(5): INR 14,60,517.27/-

**4. The list of CSR projects or programs that are to be undertaken in areas or subjects specified in Schedule VII of the Companies Act, 2013 and rules made thereunder:**

| Sr. No. | Names of CSR Projects/ Programmes            | Sector under Schedule VII of the Companies Act, 2013 | Amount (Rs. In Lakhs)                                            | Implementation Schedule                                                                                     |
|---------|----------------------------------------------|------------------------------------------------------|------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| 1.      | Promotion and Development of Traditional Art | Art and Culture                                      | To be discussed and decided by Board of Directors of the Company | On or before 31 <sup>st</sup> March 2025 - To be discussed and decided by Board of Directors of the Company |
| 2.      | Promotion of Education and Skill Development | Education                                            | To be discussed and decided by Board of Directors of the Company | On or before 31 <sup>st</sup> March 2025 - To be discussed and decided by Board of Directors of the Company |

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Regd.Office : F1 C3 Sivavel Apartment 2 Alagappa Nagar, Zamin Pallavaram, Chennai, (TN)-600117

CIN:- L55204TN2018PLC122599 | Phone No. : 044-29871174

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|    |                                                                                                                                                           |                                                                                                      |                                                                  |                                                                                                             |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| 3. | Rural Development Project including Village Uplift Programs                                                                                               | Community Infrastructure & Safety, Livelihood & Employee Engagement                                  | To be discussed and decided by Board of Directors of the Company | On or before 31 <sup>st</sup> March 2025 - To be discussed and decided by Board of Directors of the Company |
| 4. | Promotion of Health Care including Preventive Health Care and Sanitation and Disaster Management                                                          | Health and Medical                                                                                   | To be discussed and decided by Board of Directors of the Company | On or before 31 <sup>st</sup> March 2025 - To be discussed and decided by Board of Directors of the Company |
| 5. | Empowering women, setting up homes and hostels for women and orphans, setting up old age homes, day care centers and other facilities for senior citizens | Women empowerment, care for senior citizens                                                          | To be discussed and decided by Board of Directors of the Company | On or before 31 <sup>st</sup> March 2025 - To be discussed and decided by Board of Directors of the Company |
| 6. | Promoting Sports and Sports related Activity                                                                                                              | Training to promote rural sports, nationally recognized sports, paralympic sports and Olympic sports | To be discussed and decided by Board of Directors of the Company | On or before 31 <sup>st</sup> March 2025 - To be discussed and decided by Board of Directors of the Company |
| 7. | Any other activity as specified under Schedule VII of the Companies Act, 2013                                                                             | Activities prescribed under Schedule VII of Companies Act, 2013                                      | To be discussed and decided by Board of Directors of the Company | On or before 31 <sup>st</sup> March 2025 - To be discussed and decided by Board of Directors of the Company |

### 5. The manner of execution of such projects or programmes:

- i) The CSR activities/projects shall be implemented using internal resources by the Company itself or through an identified suitable implementation agency or registered public trust/society or Section 8 Company.
- ii) Implementation agencies will be selected by conducting detailed due diligence by the Board of Directors of the Company.

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iii) The implementation agencies shall have mandatory statutory registrations and established under Section 8 of the Companies Act, 2013, registered public trust or a registered society, registered under Section 12A and 80G of the Income Tax Act, 1961 and an established track record of at least three years in undertaking similar activities.

#### **6. The modalities of utilization of funds and implementation schedules for the projects or programmes:**

i) The CSR budget will be fixed in accordance with the provisions of the Act, Rules and the Guidelines.

ii) The CSR budget will be spent on CSR activities which will be approved by the Board of Directors of the Company.

iii) Fund will be disbursed in phase/tranche wise depending on the nature of the project. On the basis of the expenses incurred and the submission of the relevant supporting of the expenses, i.e. bills, receipts, invoices, bank statements, etc. respective amount will be disbursed at different intervals - quarterly & half-yearly.

iv) All the CSR projects will be implemented as per the scheduled timeline in the respective agreement/proposals.

v) The CSR projects and budget for the same shall be reviewed annually by Board of Directors of the Company.

#### **7. Monitoring and Reporting Mechanism:**

The Board of Directors of the Company shall satisfy that the funds disbursed for CSR have been utilized for the purpose and in the manner as approved by it and the person responsible for financial management shall confirm the same to the Board.

The Board shall monitor the implementation of the CSR projects/programs/activities, including any ongoing project, if any, with the approved timelines and year wise allocation as per the CSR Policy and ensure compliance of the provisions related to CSR mentioned in the Companies Act, 2013 and the Rules made thereunder from time to time. Further, the Board is competent to make modifications, if any, for smooth implementation of the project within the overall permissible time period.

According to the CSR Policy of the Company, the Board of Directors of the Company may alter this plan at any time during the financial year based on reasonable justification to the effect.

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**8. Details of need and impact assessment, if any, for the projects undertaken by the Company:**

Not Applicable. As per Rule 8(3)(a) of the Companies (Corporate Social Responsibility Policy) Rules, 2014, the Company does not have an average CSR obligation of 10 Crore or more in the three immediately preceding financial years. Therefore, this clause is not applicable on the Company.

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